



TUITION & FEES SCHEDULE ACADEMIC YEAR 2024-2025

ONE TIME FEES

- Application Fee:** VND 3.5 million (per student). This is a one-time payment, non-refundable, required at the time the application was submitted, and prior to the processing of any placement assessments.
- Acceptance Fee (Admission Fee):** One-time payment, non-refundable, required upon acceptance of enrolment
 - Early Years: Toddler - Kindergarten (1&2):** VND20 million per student | Preschool: VND40 million per student
 - Grade School:** Grade 1 - Grade 10: VND40 million per student | Grade 11 - Grade 12: VND32 million per student

ANNUAL TUITION FEES

Date of Birth	Grade	Annual Fee Payment (Plan A)	Total 2-Instalment Payment (Plan B)	Total 4-Instalment Payment (Plan C)
1/9/2021 – 31/8/2022	Toddler (*)	268,200,000	279,000,000	284,300,000
1/9/2020 – 31/8/2021	Kindergarten 1	296,100,000	308,000,000	313,900,000
1/9/2019 – 31/8/2020	Kindergarten 2	308,300,000	320,700,000	326,800,000
1/9/2018 – 31/8/2019	Pre-School (Year 1)	464,100,000	482,700,000	492,000,000
1/9/2017 – 31/8/2018	Grade 1 (Year 2)	539,800,000	561,400,000	572,200,000
1/9/2016 – 31/8/2017	Grade 2 (Year 3)	557,700,000	580,100,000	591,200,000
1/9/2015 – 31/8/2016	Grade 3 (Year 4)	575,400,000	598,500,000	610,000,000
1/9/2014 – 31/8/2015	Grade 4 (Year 5)	581,000,000	604,300,000	615,900,000
1/9/2013 – 31/8/2014	Grade 5 (Year 6)	587,700,000	611,300,000	623,000,000
1/9/2012 – 31/8/2013	Grade 6 (Year 7)	616,600,000	641,300,000	653,600,000
1/9/2011 – 31/8/2012	Grade 7 (Year 8)	625,500,000	650,600,000	663,100,000
1/9/2010 – 31/8/2011	Grade 8 (Year 9)	635,600,000	661,100,000	673,800,000
1/9/2009 – 31/8/2010	Grade 9 (Year 10)	671,200,000	698,100,000	711,500,000
1/9/2008 – 31/8/2009	Grade 10 (Year 11)	703,300,000	731,500,000	745,500,000
1/9/2007 – 31/8/2008	Grade 11 (Year 12)	739,000,000	768,600,000	783,400,000
1/9/2006 – 31/8/2007	Grade 12 (Year 13)	739,000,000	N/A	N/A

- Tuition Fees include loan of text books, most stationery in Early Years and Primary grades, selected after-school activities and sports programs, most field trip costs for Grades 3-11, curriculum-related day trips, student accident insurance, and limited English language support.
- (*) Toddler Half-day schedule: Where the School offers a half-day study/attendance option, and based on availability, the annual tuition fee will be charged at 70% of the full-day programme.

PAYMENT PLAN

School policy requires that all fees be paid annually in advance, prior to a student attending school. Parents wishing to pay by the instalment payment plan expressly agree that they are responsible for payment of the entire academic year, and that Payment Plan with installment dates are provided for convenience only.

- Plan A: Annual Tuition Fee is payable before 01/07/2024. The Annual Tuition Fee is discounted 6% compared to 4-Installment Payment. If paid in full before 10/05/2024, additional 1.5% Early Bird Discount on Annual Tuition Fee is applied.
- Plan B: 2-Instalment Payment Plan. Plan B option is discounted 2% compared to 4-Instalment Payment Plan. The Instalments are due on 01/07/2024 and 10/12/2024.
- Plan C: 4-Instalment Payment Plan. The Instalments are due on 01/07/2024; 30/09/2024; 10/12/2024; 15/03/2025.

SECURITY DEPOSIT/ Re-enrolment Deposit

- Returning Students: a placement Security Deposit of VND 30,000,000 is payable by 10/05/2024 for all returning students who met the academic requirements and wish to secure a place for the following school year or semester. Failure to make payment by the due date may result in the loss of a seat for the student.
- New Students: a placement Security Deposit of VND 30,000,000 must be paid if you choose an Installment Payment Plan.
- Security Deposit/ Re-enrolment Deposit is mandatory, non-transferable, non-refundable if the student does not enroll at EIS. The paid security deposit is deducted from Tuition fee debit note.

Payment Plan A (Annual)	paid Security Deposit is deducted from the annual payment
Instalment Payment Plan (2 or 4 Instalments)	Security deposit is deducted from the last Instalment. In the case the student withdraws earlier, the Security deposit will be refunded if a Withdrawal Notification Form is given to the Admission Office 60 calendar days prior to the last day at school

SERVICES

- **Canteen Services:**
 - Early Years: Toddler – Kindergarten (1 & 2) – Preschool: VND19 million per student per year
 - Grade School: Grade 1 – Grade 12: VND21 million per student per year
- **School Bus Fees:** Variable according to distance (per student, per year, for one way or round trip and available for children from 3 years old). A 10% discount is applied for a 2nd and subsequent children using the School Bus services. Please refer to the separate Bus Form for detailed Bus Routes and Fees.
- **Uniforms:** Uniforms and other accessories are available for purchase at at the School Shop every Thursday during the school year.

DISCOUNTS

- The Annual Tuition Fee is discounted 6% compared to 4-Installment Tuition Fee. If paid in full before 10/05/2024, additional 1.5% Early Bird Discount on Annual Tuition Fee is applied.
- **Family Benefits include:**
 - 2nd Child: 50% waiver of the Acceptance Fee; 5% discount on annual tuition fee.
 - 3rd and each subsequent Child: 100% waiver of the Acceptance Fee; 10% discount on annual tuition fee for the 3rd and each subsequent child.
 - Discounts are applied for the youngest child in all cases.

NB: The 'Early Bird' and Family Benefits discounts mentioned above are cumulative per student, however in all cases, the total discount shall not exceed 12% per student per year (as a percentage of annual tuition fees).

LATE ADMISSION

The following tuition fees are applicable for students enrolling after the start of the academic year.

Entry Date	Percentage of Annual Tuition Fees Payable	Entry Date	Percentage of Annual Tuition Fees Payable
8 August - 30 September	100%	1 February - 28 February	50%
1 October - 31 October	90%	1 March - 31 March	40%
1 November - 30 November	80%	1 April - 30 April	30%
1 December - 31 December	70%	1 May - 13 June	20%
1 January - 31 January	60%		

EARLY WITHDRAWAL / REFUND POLICY

- To withdraw a student, a Withdrawal Notification Form must be completed and submitted to the Admissions Office at least 60 days prior to the student's departure. The form can be in hardcopy (printed or scanned), or online via Open Apply platform. Verbal notification, email notification or any other form of notification will not be accepted.
- The Application Fee, Acceptance Fee, Instalment (not annual) Payment of Tuition fee are not refundable at any time.
- Canteen and Bus Fee are calculated and refunded pro-rata of the unused school days. No refunds available for Canteen or Bus Fee for temporary absences (such as field trips, family holidays, and sickness).
- Annual Payment of Tuition Fee will be refunded by the percentage of Annual Tuition Fee based on the departure day from school. If the required 60-day notice period is not provided, then the departure day from school shall be deemed to be 60 days after the completed Withdrawal Notification Form is submitted to the School.

Departure day including 60 day notice	Percentage of Annual Tuition Fee refundable
Any time prior to the 1st day of School	95%
Any time in Term 1	65%
Any time in Term 2	40%
Any time in Term 3	15%
Any time in Term 4	0%

- Other monies owing to the School (eg fees, lost/damaged textbooks, unreturned library books, etc) will be also deducted from any refund (or, if no refund is owed, will also be payable by the parent/guardian, immediately upon invoice).
- The School reserves the right to withhold the school report and any academic transcripts of any student who owes money to the School.
- In the event that all or part of the School is closed temporarily or permanently due to pandemic, terrorism or for any other reason, the School will not be liable to refund any fees or other monies it has received.

TERMS & CONDITIONS

- **Payment Deadlines:** Parents are responsible for ensuring that all fees are paid before the required deadlines. This responsibility cannot be assigned to a company. In the event of non-payment of the applicable fees, the School reserves the right to charge a penalty of 12% per annum of the outstanding fee, calculated daily. If no payment is made 30 days after the due date, the student may be excluded from the School.
- **Payment:** Fees must be paid in VND, or in USD where permitted under Vietnam's foreign currency regulations. The buying rate for payments made in USD/EURO is determined by Vietcombank on the date of fund transfer.
- Payment of Tuition Fees can be made via bank transfer (preferred) or credit card.
- By making a payment based on Debit Note/ Invoice, Parent/ Guardian confirm that you have read, understand and agree with the terms and conditions outlined in the Tuition & Fees Schedule.
- **Bank information:**
 - Beneficiary Name: EIS
 - VND Account No: 007 100 1216886
 - USD Account No: 007 137 1216891
 - EUR Account No: 007 114 121 6892
 - Bank name: VIETCOMBANK, Ho Chi Minh Branch
 - SWIFT code: BFTVVNVX007
- **Please indicate the Student's Full Name, Grade Level and/or Student ID Number when making payment.**